

Reporting on Time off for Trade Union facility time

The Trade Union (Facility Time Publication Requirements) Regulations 2017 (the Regulations) came into force on 1 April 2017. The Regulations require the Trust, as a public sector employer, to report and publish information annually on how much time is spent by their local union officials on paid 'trade union facility time'. For the year 1st April 2017 to 31st March 2018 the Trust is reporting as per the four following categories:

1. The number of employees who were relevant union officials during the relevant period and the number of full-time equivalent employees
2. Percentage of time spent on facility time for each relevant union official
3. Percentage of pay bill spent on facility time
4. Number of hours spent by relevant union officials on paid trade union activities as a percentage of total paid facility time hours

1st April 2017 to 31st March 2018

Table 1

What was the total number of your employees who were relevant union officials during the relevant period?

<i>Number of employees who were relevant union officials during the relevant period</i>	<i>Full-time equivalent employee number</i>
14	2,474.97

Table 2

Percentage of time spent on facility time

How many of your employees who were relevant union officials employed during the relevant period spent a) 0%, b) 1%-50%, c) 51%-99% or d) 100% of their working hours on facility time?

<i>Percentage of time</i>	<i>Number of employees</i>
0%	0
1-50%	12
51%-99%	1
100%	1

Table 3

Percentage of pay bill spent on facility time

Provide the figures requested in the first column of the table below to determine the percentage of your total pay bill spent on paying employees who were relevant union officials for facility time during the relevant period.

<i>Pay bill spend</i>	<i>Figures</i>
Provide the total cost of facility time	£78,174
Provide the total pay bill	£103,419,650
Provide the percentage of the total pay bill spent on facility time, calculated as: (total cost of facility time ÷ total pay bill) x 100	0.08%

Table 4

Paid trade union activities

As a percentage of total paid facility time hours, how many hours were spent by employees who were relevant union officials during the relevant period on paid trade union activities?

Time spent on paid trade union activities as a percentage of total paid facility time hours calculated as:

(total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ total paid facility time hours) x 100

17.3%