

Declarations of interests

Two of the core values of the NHS are accountability and transparency. In line with the NHS Standard Contract General Condition 27: Conflicts of Interest and Transparency on Gifts and Hospitality, the Trust has a Managing Conflicts of Interest Policy and Procedure, to enable all staff to be as open as possible and declare any actual or potential conflict of interest, and accepted gifts and/or hospitality, including sponsorship.

The Trust is required to publish the interests of decision making staff at least annually in a prominent place on the Trust's website.

Decision making staff: are more likely than others to have an influence on the use of resources because of the nature of their roles. For the purposes of this policy and procedure decision making staff are:

- Executive and non-executive directors (or equivalent roles) who have decision-making roles which involve the deployment of resources
- Those at Agenda for Change band 8d and above
- Administrative and clinical staff who have the power to enter into contracts on behalf of their organisation
- Administrative and clinical staff involved in decision-making concerning the commissioning of services, purchasing of goods, medicines, medical devices or equipment, and formulary decisions

These are made available to the public annually in the Board meeting papers on the Trust's website and available for inspection via the Company Secretary's office:

Company Secretary
Leeds Community Healthcare NHS Trust
Stockdale House
Victoria Road
Headingley
LS6 1PF

[\(Link to Public Board meeting papers – see 25 May 2018\)](#)